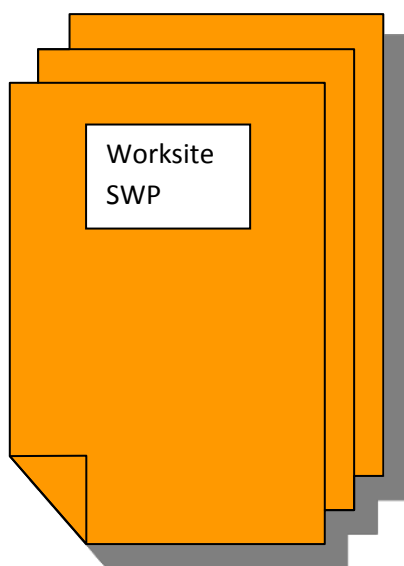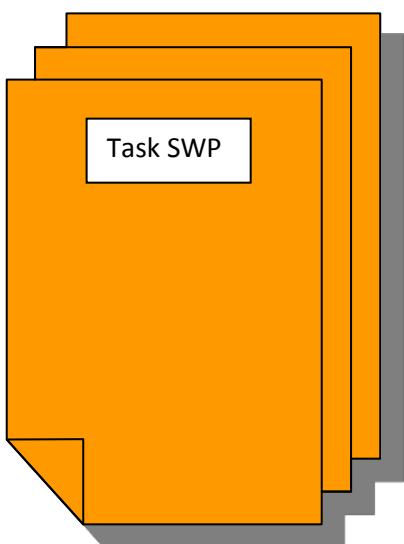# What's in your Safe Work Pack?

❖ **SWP validation form?**

❖ **SSOW?**

❖ **Site risk information and controls required?**

❖ **Task risk information and controls required eg. Task Briefing Sheets?**

❖ **Permits, where applicable, such as lifting plans, permit to dig, hot works etc.?**

❖ **Runaway risk mitigation where required?**

❖ **Welfare arrangements and their location?**

If your SWP doesn't have all of these documents, talk to your planner and RM to get them included, this list is just the minimum of what you require to carry out your PiC duties.

Worksite SWP

The Worksite SWP must include all of the relevant information to be briefed out the Task PICs. It should not have full SWP's for every task as it will become too large and un manageable, just send the worksite owner the information to deconflict all risks relevant to the task, location etc.

Task SWP

The Task SWP must include all of the relevant information to be briefed out the team carrying out the task.

Remember.. It's your Pack, if it's not right, send it back!!

Plan & Deliver
SAFE WORK