



This Letter is for the attention of:
Network Rail Staff, Principal Contractors and
Contractors who deploy OTP / Construction plant for
ALO Working
October 2013

Network Rail
The Quadrant: MK,
Elder Gate,
Milton Keynes,
MK9 1EN

Dear Colleagues

RE: Changes to Lift Planner Competence (LOLER Compliance)

In April 2013 Network Rail issued to the industry a Temporary Non-compliance (TNC) against the current competence for lift planning.

The TNC was issued to improve safety performance when undertaking lifting operations within the rail industry. It also provides demonstrable competence and improved legal compliance with the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER). In order to achieve this change, Network Rail revised the existing training material and produced a new Sentinel competence for OTP Lift Planning Single Lift and Lift Planning Tandem Lift.

In May 2013 a Sentinel communication was cascaded throughout the Industry detailing the implementation and timescales of the **NEW** Sentinel Training and Competence assessment. This communication explained that individuals who were currently competent in Lift Planning were required to undertake a formal assessment of the new competence **no later than 1st January 2014** via a licensed assessment provider. Individuals who pass this assessment are awarded Sentinel OTP Lift Planning competence via their own CMS and Sentinel and will be eligible to undertake OTP Lift Planning duties. However, individuals who do not successfully complete the assessment will have their OTP Lift Planning competence withdrawn and are required to attend initial training and assessment in order to be awarded the Sentinel OTP Lift Planning competence. A list of approved External Sentinel Lift Plan Trainers can be found at the bottom of this letter.

Following an analysis of Sentinel data Network Rail needs to obtain some key information from our Principal Contractors and Plant Operating Licence holders. This will allow Network Rail to provide sufficient evidence to the ORR, that the Industry is compliant with the new

Sentinel Lift Planer Competence requirements to allow successful close out of the Temporary Non-Compliance.

Below details the key information that Principal Contractors and Plant Operating Licence holders are requested to collate and submit via the attached excel spreadsheet (Lift Planner.xls) to the email address: licencesubmission@networkrail.co.uk.

*Please note that if this communication does **NOT** affect your organisation please can you **STILL** return the attached document.*

Headline Questions

- Are you aware of the new Sentinel OTP Lift Planning Competence?
- Does your organisation require staff to be trained in this new Sentinel OTP Lift Planning Competence?
- If YES, will your Organisation be compliant with the TNC by 1st January 2014?
- If your Organisation will not be compliant by the 1st January 2014 when will they be compliant by?

Quantities Required (Single lift & Tandem Lift)

- Total Training required (NOT BOOKED)
- Total Training (BOOKED)
- Total Classroom Training Completed
- Total Currently Under Mentorship
- Total Mentorship Complete / Awaiting Assessment
- Total Failed Assessment / Awaiting Further Mentorship
- Total Fully Compliant
- Overall Totals

Your assistance in providing the required data by Wednesday, 6th November 2013 and ensuring that your organisation is compliant with the new Lift Planner requirements is critical to enabling the close out of the Temporary Non-Compliance.

Yours faithfully



Roan Willmore

Director, Safety & Sustainable Development

Infrastructure Projects

Approved External Trainers / Assessors (as of October 2013)

Paul Clay	AP Webb
Ali Fotheringham	AP Webb & others
Gerry Prendergast	Bridgen
David Wheeldon	Distinction Training
Jeff Broadhurst	Stobart
Mark Bruce	Story
Paul Boulton	TRAC Training
Ian Pollard	TXM Plant
Andy Crago	TXM plant
Andrew Shipley	Volker Rail
Steve Stokes	BB Projects

Assessor Only

Mike Bell	BB Renewals
-----------	-------------