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| **Lead organisation**  **(eg, Cricklewood Track)** |  | **Supporting organisation (eg, West Hampstead S&T)** |  |
| **Date & time of work** |  | **Location of work** |  |
| **Brief description of work** |  | | |
| **Specific Task Risk Requiring Control** | **Control to be contained in the Safe Work Pack** | | |
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| **Name of supporting organisation contact:** | **Signature:** |
| **Date & time sent to lead organisation Planner:** | **Location :** |

The information on this form is to be transferred into the lead organisations SWP to ensure all task and site risks for each discipline are identified and assessed as appropriate.