Contract Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contract No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **Access Arrangements** | | | | **Y** | **N** | **NA** |
| A | ELR: | Mileage: | Road name: | Postcode: |  |  |  |
| B | Is the access an approved vehicle access? | | | |  |  |  |
|  | Name in Hazard Directory: | | | |  |  |  |
| C | Is the access an approved pedestrian access? | | | |  |  |  |
|  | Name in Hazard Directory: | | | |  |  |  |
| D | Is the access gate on the same side of the track to the worksite? | | | |  |  |  |
| E | Is there a safe cess available on (and to and from) the site? | | | |  |  |  |
| F | Is there suitable clearance to store material securely at the access point? | | | |  |  |  |
| G | Is there any potential for fouling a line that’s open to traffic?  ***If so, a separate ALO Assessment needs to be done*** | | | |  |  |  |
|  |  | | | |  |  |  |
| **2** | **Method of Protection** | | | | **Y** | **N** | **NA** |
| A | Safeguarded | | | |  |  |  |
| B | Fenced | | | |  |  |  |
| C | Separated | | | |  |  |  |
| D | Warning system – specify | | | |  |  |  |
| E | Lookout | | | |  |  |  |
|  |  | | | |  |  |  |
| **3** | **Type of Work Required** | | | | **Y** | **N** | **NA** |
| A | Civils | | | |  |  |  |
| B | Cabling | | | |  |  |  |
| C | Under track Crossings | | | |  |  |  |
| D | Hollow Bearer Sleepers | | | |  |  |  |
| E | Installation of Cabinets | | | |  |  |  |
| F | Cable Management Systems | | | |  |  |  |
| G | JTT Works | | | |  |  |  |
| H | Internal fittings of equipment | | | |  |  |  |
| I | Any other work | | | |  |  |  |
|  |  | | | |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **4** | **Health Risks** | **Y** | **N** | **NA** |
| A | Have harmful materials been identified? |  |  |  |
| B | Is noise going to be a problem? |  |  |  |
| C | Does the work require special measures to minimise employee’s exposure to noise? |  |  |  |
| D | Any special safety equipment required? |  |  |  |
| E | Are special protective measures required within the work areas? |  |  |  |
| F | Can any works be defined as confined space working? |  |  |  |
| G | Does the work require special measures to minimise employee’s exposure to vibration? |  |  |  |
|  |  |  |  |  |
| **5** | **Risks to the public** | **Y** | **N** | **NA** |
| A | Do the works create risks to members of the public?  ***e.g. materials falling, site plant and transport (access and egress)*** |  |  |  |
| B | Is the site perimeter fencing adequate to keep out the public? |  |  |  |
| C | Is the site secure during non-working hours? |  |  |  |
| D | Are there any specific hazards associated with the site during non-working hours?  ***e.g. excavations, material stacks, plant, highways*** |  |  |  |
|  |  |  |  |  |
| **6** | **Welfare *(NR/L3/INI/CP0036)*** | **Y** | **N** | **NA** |
| A | Are there welfare facilities at the location? |  |  |  |
|  | Toilets |  |  |  |
|  | Wash hand basins with hot / warm water, soap & towels |  |  |  |
|  | Drying room |  |  |  |
|  | Drinking water |  |  |  |
|  | Eating facilities |  |  |  |
| B | If not, have alternatives been identified?  ***e.g. welfare vehicle, nearby facilities*** |  |  |  |
|  |  |  |  |  |
| **7** | **Fire and Emergencies** | **Y** | **N** | **NA** |
| A | Is a site fire / emergency plan required? |  |  |  |
|  |  |  |  |  |
| **8** | **Working at Height** | **Y** | **N** | **NA** |
| A | Does the work involve working at height? |  |  |  |
|  | ***Note that a “Y” response means that a separate assessment is required*** |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **9** | **TRAFFIC ROUTES AND VEHICLES** | **Y** | **N** | **NA** |
| A | Do the works require traffic management? |  |  |  |
| B | Is there sufficient parking for vehicles at site? |  |  |  |
| C | If not, is there alternative parking? |  |  |  |
|  | Address: |  |  |  |
|  |  |  |  |  |
| **10** | **DUST** | **Y** | **N** | **NA** |
| A | Is mechanical dust suppression required? |  |  |  |
| B | Is dust screening required if working within station limits? |  |  |  |
|  |  |  |  |  |
| **11** | **ENVIROMENTAL** | **Y** | **N** | **NA** |
| A | Are any of the following on this site:- |  |  |  |
| B | Water course |  |  |  |
| C | Flora & Fauna protection of planted areas |  |  |  |
| D | Cultural Heritage areas |  |  |  |
| E | Endangered spices i.e. badgers, bats etc. |  |  |  |
| F | Nesting birds? |  |  |  |
| G | Any contaminated land / ground evident? |  |  |  |
| H | Is a letter drop required for residents? |  |  |  |
|  |  |  |  |  |
| **12** | **EXISTING INFRASTRUCTURE** | **Y** | **N** | **NA** |
| A | Are there existing structures close to the worksite that maybe damaged by the works? |  |  |  |
| B | Is there existing cabling and equipment close to the worksite that may be damaged by the works? |  |  |  |
|  |  |  |  |  |
| **13** | **ADDITONAL INFORMATION** |  |  |  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| NOTES: | | | | |

|  |
| --- |
| Sketch detailing the proximity of the worksite to existing infrastructure. If needed, attach additional sketches, photographs and notes to this report. |

|  |  |  |
| --- | --- | --- |
| **Prepared by:** | **Position:** | **Date:** |
|  |  |  |