



Infrastructure Project

Safety Improvement Specialist (SIS) Group Meeting Remit

Remit

1. Improve workforce health and safety
2. To promote and share existing safety improvement initiatives and share good practice.
3. Identifying opportunities for improvement and innovation within the business, and across its supply chain and where appropriate write business cases for research and development.
4. Identify good practice health and safety nationally, internationally and across other business sectors.
5. Work collaboratively to share and deliver safety improvement effectively and efficiently within our business and with our supply chain partners.
6. Be the communication channel for their business area; input and output of the meeting

Governance Structure

1. The group will be organised by STE.
2. The group will be chaired by an IP representative from STE (Ty Qureshi).
3. The group will report up to the Heads of Safety period meeting and information will flow back to the SIS Group
4. The chair of the group (or the deputy) will report into the IP Heads Meeting.
5. Project remits/initiatives will be sponsored by an IP Head or STE.

Meeting format

1. The Group will meet every two months as a minimum.
2. Safety Improvement Specialists share and host the meeting where suitable.

Attendees

1. One Safety Improvement Specialist or a Safety Representative from each Region and National Programme from within Infrastructure Projects.
2. Where there is no Safety Improvement Specialist or a Safety Representative in a region, the chair will ask the relevant IP Head of Safety to nominate a person where appropriate.
3. One Network Rail Operations/Maintenance Safety Representative (Paul Bellew STE Representative or deputy).
4. An IP Head of Safety will be asked to attend the SIS meeting.
5. An Environmental Team representative (Rebecca Harris or deputy)

26th January 2017.