



## Any Line Open (ALO) Coordinator Checklist

Version	2.0
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# ALO COORDINATOR CHECKLIST

Person responsible for testing, implementing and monitoring the ALO control measures on site

### Section 1: Site Details

Week No & Date		Principal Contractor / Delivery Unit		Contractor (If Applicable)	
Project Name / Department		Location of Work		Nature of Work	
Lines at Site		ALO Authorisation No		On Call Manager	
Planned Control System to be used		Type of plant in use & ID Numbers		Plant Hire Company	
Plant Hire Company		Work Activity On / Off Track		Construction / Rail Vehicle	

### Section 2: On Site Checklist

- Please continue on a separate sheet if necessary

By completing this form you are confirming that you have received and signed for the DETAILED ALO briefing:

Question	Yes	No	Comments
1) Can you confirm that you have received a copy of the ALO work plan containing the relevant authorisation numbers from the ALO Responsible Manger and that plan matches the site of work?			
2) Can you confirm that the following staff: - Banksman (for construction sites); - Machine / Crane Controller; - Machine Operator; - POS Representative - Slinger, or any other staff involved with load stabilisation. have received a detailed briefing of the ALO Control measures as detailed on the ALO work plan?			
3) Can you confirm that the plant and attachments match those on the ALO work plan and Machine / Crane Controllers Work / Lift Plan?			
4) Can you confirm that the plant to be used has been visually inspected, including a check of all mechanical and electronic slew, height and reach limiters (if applicable), and they have been observed working?			
5) Can you confirm that the planned distance between the plant position and the foul point is correct as per the ALO Work Plan?			
6) Can you confirm that the ALO Work Plan has been tested prior to work commencing?			
7) Are you satisfied that the ALO Work Plan is adequate to protect the safe passage of trains on open lines?			

SHOULD THE ANSWER TO ANY OF THE ABOVE QUESTIONS BE NO THEN ANY ALO WORKING MUST NOT COMMENCE AND A MEMBER OF THE SENIOR ON SITE MANAGEMENT OR ON CALL SENIOR MANAGEMENT TEAM SHALL BE CONSULTED FOR GUIDANCE AND POSSIBLE CHANGE CONTROL TO THE ALO WORK PLAN

The ALO Coordinator MUST monitor the work activity for ongoing compliance

### Section 3: Additional Information / Comments

- Please continue on a separate sheet if necessary

### Section 4: Declaration

- By signing the below the ALO Coordinator is confirming that the he/she has completed all necessary checks to enable ALO working SAFELY without the risk of fouling an adjacent open line.

Print Name		Date & Time	
Sign Name		Position	