



Any Line Open (ALO) On-Site Change Control Checklist

Version 2.0

Date Created 20/05/2020

ALO CHANGE CONTROL

Please refer to: NR/GN/RMVP/0200, Section 9.7 - Any Line Open to traffic.

Section 1: Site Details

Week No & Date		Principal Contractor / Delivery Unit		Contractor (If Applicable)	
Project / Department Name		Location of Work		Nature of Work	
Lines at Site		On Call Manager (Name & Number)		Type of plant in use & ID Numbers	
Plant Hire Company		Work Activity On / Off Track		Construction / Rail Vehicle	

Section 2: Change Control (to be completed by ALO Coordinator) - Please continue on a separate sheet if necessary

PLANNED Control System to be used		PROPOSED Control System to be used	
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Reason for Change

This section must contain a detailed reason for a change of control i.e. ALO work plan is incorrect, the inclusion, removal or alteration of: - work type / methodology / location, plant type, possession arrangements, control systems....

Proposed Revised Methodology of Work (include working limits, and all distances to open running line)

This section must contain a detailed description / of the PROPOSED methodology (include diagram on the reverse of this document if applicable)....

Section 3: Authorisation Questions (to be completed by ALO Coordinator following guidance from a member of the senior on site management or on-call senior management). Please continue on a separate sheet if necessary

Questions

	Yes	No	Comments
1) Have you ensured that risk control measures are in place for the PROPOSED ALO activity and these have been recorded in Section 2 of this document?			
	Yes	No	Unique Authorisation Number
2) Has a member of the senior on site management or on-call senior management reviewed and agreed, by way of a unique authorisation number, the proposed change?			

Section 4: Declaration - By signing the below the ALO Coordinator is confirming that they have SAFELY REVISED a change of control for Any Line Open Working (ALO) which has been reviewed and authorised by either the ALO Responsible Manager or the On-Call Senior Manager, and is ready for implementation

Print Name		Date & Time	
Sign Name		Position	

A new ALO Coordinator Check sheet MUST be completed following authorisation of this Change Control