

Safety Hour Discussion Pack

Topic: *Fire Safety at work and at home*

Purpose of the discussion:

The tragic fire at Grenfell Tower in West London on the 14th June 2017 has raised a lot of questions about fire safety at work.

To raise the importance of good fire safety management in the work place and at home.

Discussion points: Use below to plan your facilitated discussion. Remember, you don't have to have all the answers – the role of the facilitator is to create an engaging discussion where everyone identifies and commits to solutions.

Discussion points	Supporting notes
<p><i>What Fire Safety Training is available in Network Rail.</i></p>	<p>Ask if anyone has undertaken fire safety training.</p> <p>Discuss whether fire safety training is mandatory.</p> <p><i>All staff must do the Fire Safety General Awareness Training as this is a requirement of the Fire Safety legislation.</i></p> <p>Ask if there are any Emergency Evacuation Wardens in the audience ask them to discuss there duties with the team.</p> <p><i>The following fire safety training 'e' learning modules are available:</i></p> <ul style="list-style-type: none"> • <i>General Awareness Fire Safety Briefing</i> • <i>Emergency Evacuation Wardens</i> • <i>Fire Extinguisher (Theory)</i> • <i>Person Responsible for Fire Safety</i> <p>Local fire safety awareness – familiarity with the premises, means of raising the alarm, sound of the alarm, assembly point who calls the fire and rescue service, risk and hazards around the location.</p>
<p><i>What actions should you take on discovering a fire.</i></p>	<p>Raise the alarm. Leave the building. Go to the assembly area. Call the fire and rescue service Stay there until it you are told it is safe to return.</p>

Safety Hour Discussion Pack

Topic: *Insert topic*

Discussion points	Supporting notes
<p><i>What fire safety precautions should you take at home</i></p>	<p>Ask how many have smoke detectors fitted, ask when they last tested them and when the battery should be changed.</p> <p>Ask how many leave electric appliances on standby when they go to bed.</p> <p>Discuss the dangers of smoking and candles in the home what actions can they take to reduce the risk.</p> <p>Ask what the dangers are of leaving cooking unattended on the hob.</p> <p>Ask them if they have a home fire escape plan discuss the importance of practicing especially with young children.</p>
<p><i>How is fire safety managed within Network Rail</i></p>	<p>Ask them if they know how fire safety is managed in Network Rail.</p> <p>Discuss the role of the Person Responsible for Fire Safety and whether they know who it is where they work.</p> <p>Discuss whether it is acceptable to hold open fire doors with wedges or fire extinguishers.</p> <p>Discuss why fire escape routes must be kept clear.</p> <p>CLOSE CALL FIRE DOORS HELD OPEN AND OBSTRUCTIONS IN THE FIRE ESCAPE ROUTES.</p>

For further information:

*Contact the Network Rail Fire Safety Team.
Use Fire and Rescue Service Websites eg.
www.London-Fire.gov.uk there is a fire safety at home page.
www.gov.uk/government/publications/make-your-home-safe-from-fire*

