



Checking You Are at the Correct Location

Issued to: All line managers and safety professionals

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Overview

Following a spate of serious incidents and near misses, it is vital that everyone takes the time to confirm they are at the correct location and accessing the railway at the right point before going on or near the line. Never rely on memory, assumptions, or previous visits. Conditions change, layouts can be similar, and getting the location wrong can have fatal consequences.

Before accessing the infrastructure, you must confirm your access and egress in your Safe Work Pack and verify the access point and running lines using the Access Points App or Pinpoint

Google/Apple Maps can be used as a supporting navigation tool to help you understand the wider area. They must not be used to identify running lines, confirm the exact access point, or override rail-verified information.

Immediate action required

Before going on or near the line, you must:

1. Check the eSWP access/egress description,
2. Confirm the access point and running lines in Access Points/Pinpoint, and
3. Physically confirm on site (signage/gate ID/landmarks).

If there is any discrepancy, stop and contact your line manager / planner / COSS/PICOP before proceeding. Taking Five to Stop – Check – Confirm to be certain you are in the right place could save your life or the life of a colleague.