The Quadrant
Elder Gate
Milton Keynes
MK9 1EN

4 July 2014

To Whom It May Concern

Responsible Timber Sourcing - Reporting of Key Performance Indicator

As you may be aware Network Rail is a member of the WWF-GFTN network. The Network is committed to promote the procurement of responsibly sourced timber products.

One of the requirements of our membership is to report on our timber consumption across all Network Rail projects so that we can demonstrate continuous improvement towards our target to source 100% responsibly sourced timber with full chain of custody as required in Contract Requirements Environment NR/L2/ENV/015.

Attached is a briefing pack explaining how to better conform to the contractual requirements and detailing the Key Performance Indicators (KPI) that we require to be reported via the standard IP route for reporting HS&E data.

The first reporting cycle will start in Period 4 of this financial year 2014.

We understand that not all projects will be able to meet this target immediately and we will be working with you to continually improve our percentage responsibly sourced timber over the CP5 control period.

Kind Regards,

Tertius Beneke

Head of Sustainable Development, Infrastructure Projects.

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