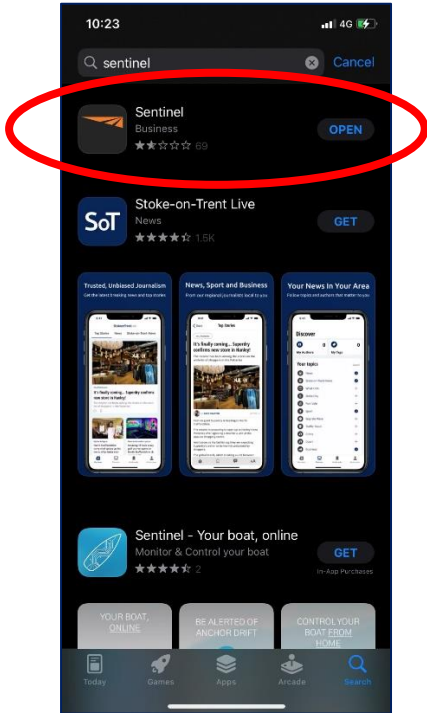


## Creating a sentinel account – using a smart phone

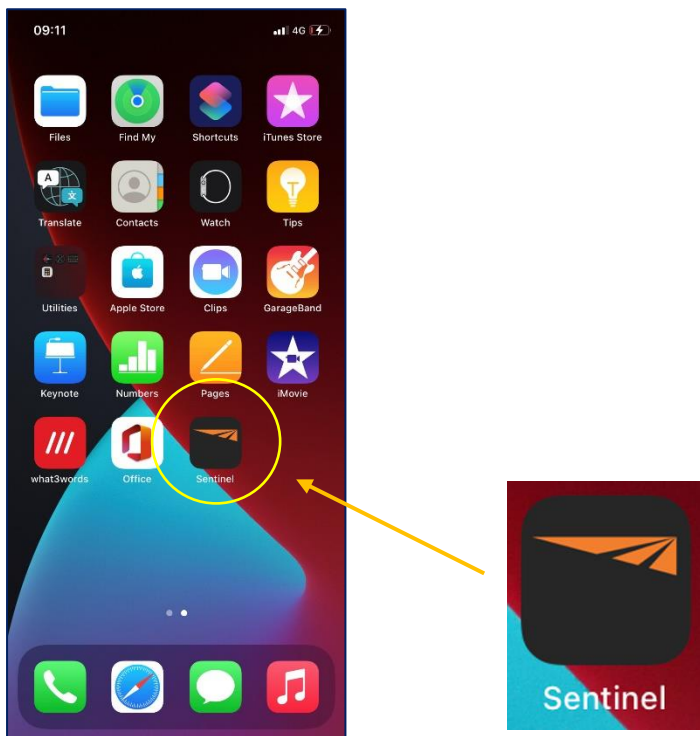
- *Step 1:*

Download the Sentinel app from the Apple App store:



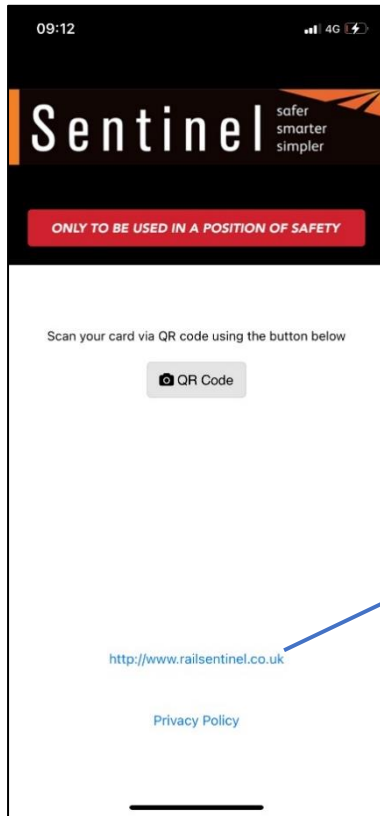
- *Step 2:*

Locate the app on the homepage and open it.



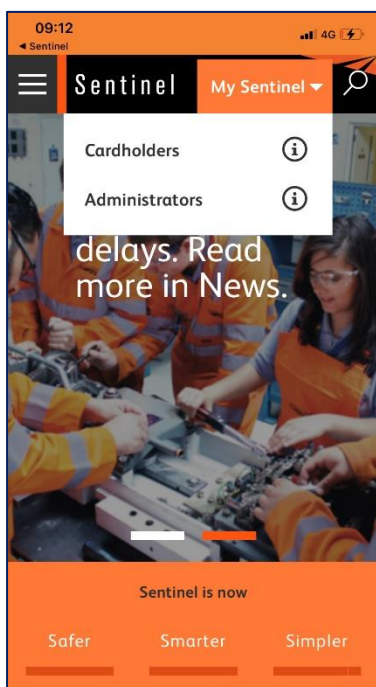
- Step 3:

Once the App has been opened this screen will show – click the link that the arrow points to



- Step 4:

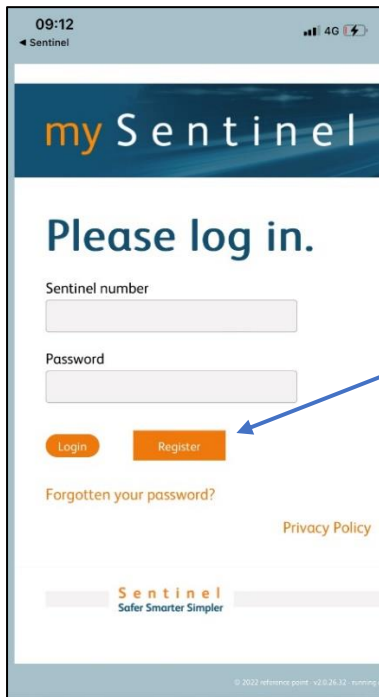
Once the link has loaded the page will look like this:



Select 'My Sentinel' > 'Cardholders'

- *Step 5:*

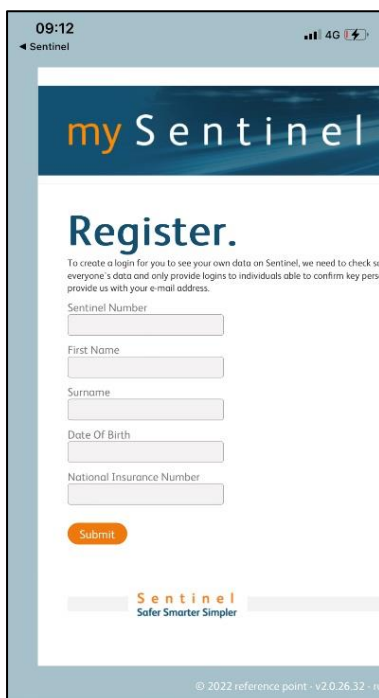
Next you are asked to login or register.



Press 'Register' to create a new account  
(if you do not already have one)

- *Step 6:*

This screen will load, and you are required to enter the correct details



Information you are required to input includes:

- Sentinel number (from your Sentinel card)
- First name (as written on your card)
- Last name (as written on your card)
- Date of birth
- National Insurance number

- *Step 7:*

Assuming the Sentinel system is able to verify your details it will ask you to provide some further details to create your registration.

16:51  
Sentinel

NetworkRail

# mySentinel

## Register.

We have found a corresponding record which matches your registration criteria. Please provide the following details to complete your registration:

Email Address

Security Question

Security Answer

Passwords must be at least 10 characters long and contain at least 1 upper case, 1 lower case, 1 numeric character and 1 special character.

Password

Confirm Password

Sentinel  
Safer Smarter Simpler

everyone  
home safe  
every day

© 2022 reference point - v2.0.26.34 - running on sent-web1

AA mysentinel.me iel.me

Information you are required to input includes:

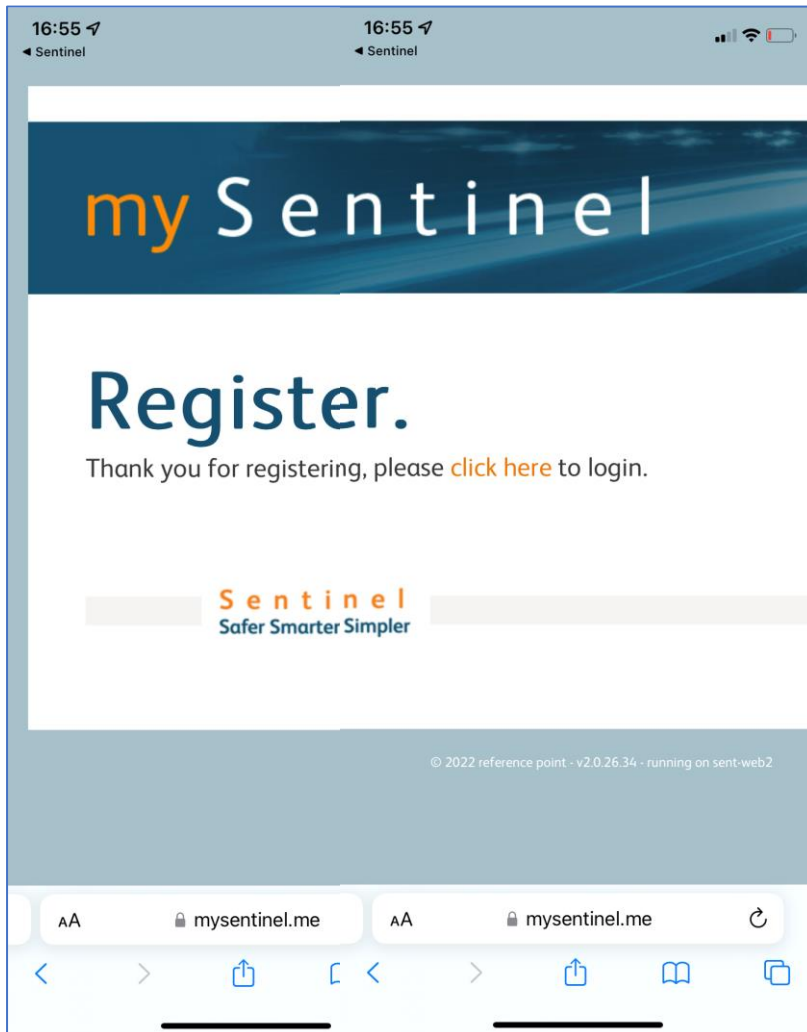
- An e-mail address
- A security question and related answer
- A password (twice)

Once completed, press the **Submit** button

*(This image is a combined view that is seen when scrolling from left to right on the smartphone screen)*

- *Step 8.*

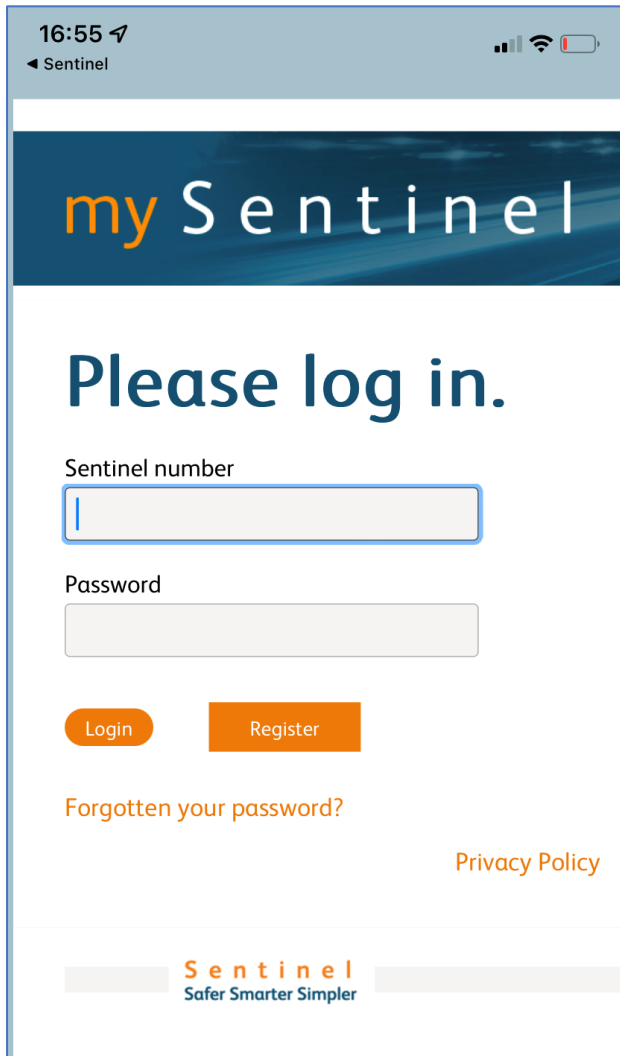
Upon successful completion of Step 7 the image below shows the message you will receive from the 'my Sentinel' system. Click on the 'click here' orange text to login using the details you have just set up.



*(This image is a combined view that is seen when scrolling from left to right on the smartphone screen)*

- Step 9.

You will be presented with the login screen as shown below. Use your Sentinel number and recently set up password to login.



- Step 10.

Once logged in you will see the information below. Your competence and event information is accessed by clicking the 'View my profile' icon.

The screenshot displays the mySentinel user interface. At the top, there is a status bar with the time 16:56 and the location Sentinel. Below this is a banner with the Network Rail logo and the text 'mySentinel'. A navigation bar contains 'Home' and 'Logout' links. The main content area features a large 'Welcome.' heading followed by a paragraph explaining the page's purpose. Below the text are six interactive cards: 'View my profile' (circled in red), 'Correct my details', 'Contact a sponsor', 'Report a Sponsor', 'Account settings', and 'Go to Sentinel'. The footer includes the Sentinel logo with the tagline 'Safer Smarter Simpler' and the Network Rail slogan 'everyone home safe every day'.

16:56 ↗      16:56 ↗      [Signal] [Wi-Fi] [Battery]

◀ Sentinel      ◀ Sentinel

**mySentinel** NetworkRail

Home    Logout

## Welcome.

Your mySentinel page allows you to view your profile – that’s the details held about you on Sentinel. You can also ask to get your details amended from here if you believe there is something incorrect.

If you want to start working for a new sponsor, you can contact them from this page. Occasionally, working relationships can go wrong and if you are unhappy with the way you have been treated by a sponsor you can contact Network Rail here.

- View my profile**  
Click here to view your Sentinel record
- Correct my details**  
Inform your sponsor of incorrect information
- Contact a sponsor**  
Click here to contact your own or a new Sponsor
- Report a Sponsor**  
Escalate a problem you have with your sponsor
- Account settings**  
Change your email options and security details
- Go to Sentinel**  
Click here to navigate to the main portal

**Sentinel** Safer Smarter Simpler      everyone home safe every day

- Step 11.

To demonstrate that you have the detailed briefing Event on your profile scroll down to the Event's section as shown below.

The screenshot shows the Sentinel mobile application interface. At the top, the time is 06:41 and the user is logged in as 'Sentinel'. The main menu includes 'Competences', 'Takedowns', 'Competence Assessments', 'Events', 'Site Inductions', and 'Medicals'. The 'Events' section is circled in red, and a blue arrow points to a larger, detailed view of the 'Events' section on the right. This detailed view shows a list of events with columns for 'Date Achieved' and 'Event Name'. The first event, 'Test Before Touch for OLE Detailed Briefing', is highlighted in blue.

Date Achieved	Event Name
01/11/2022	Test Before Touch for OLE Detailed Briefing
23/06/2022	Annual Capability Conversation
08/10/2018	Annual Capability Conversation
25/10/2017	Briefing: Live Dropper Inst and Removal Kit
15/09/2017	Annual Capability Conversation
30/07/2017	COSS Workbook
12/06/2017	Standard 019 2017 Briefing.
10/03/2016	Annual Capability Conversation
12/05/2015	Lookout E-Learning
24/04/2015	Annual Capability Conversation



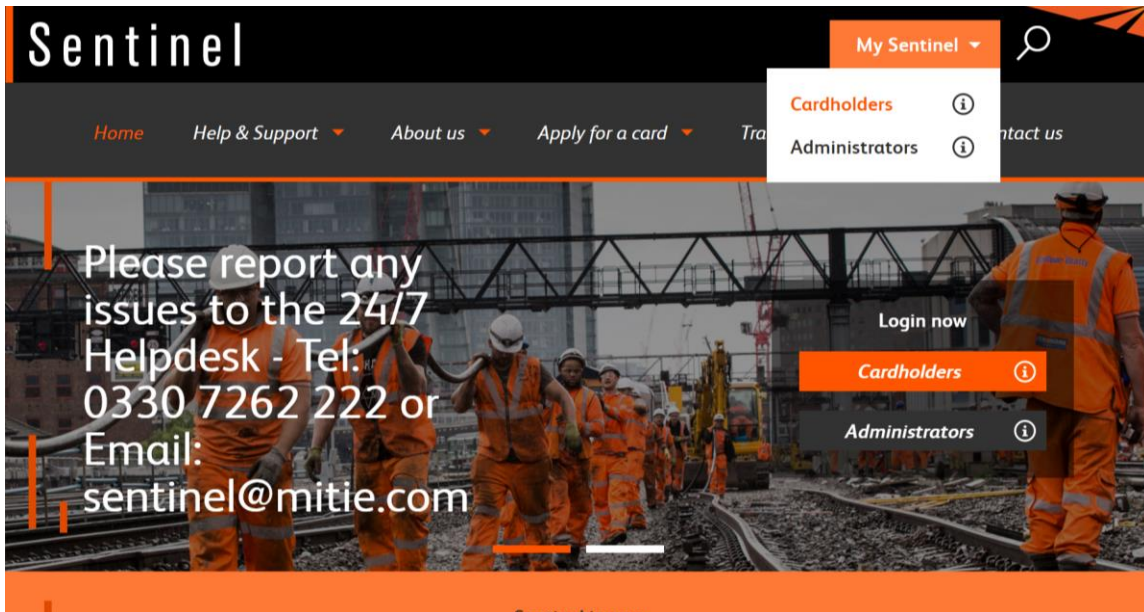
## Creating a Sentinel account – using a desktop computer

- Step 1:

Go to - [Sentinel \(railsentinel.co.uk\)](https://railsentinel.co.uk)

- Step 2:

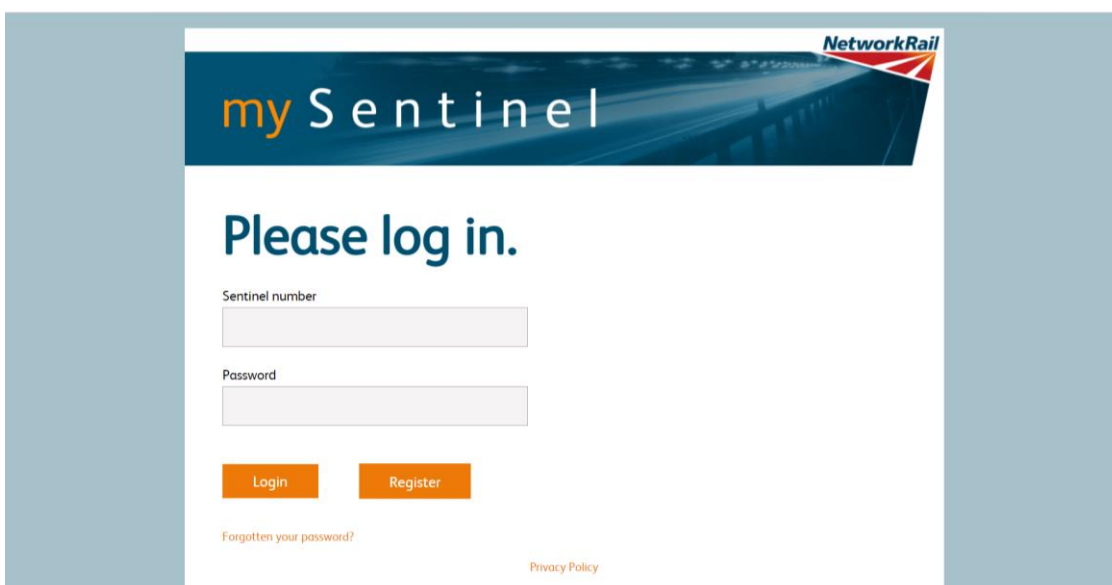
The following screen will be loaded:



Go to 'My Sentinel' > 'Cardholders'

- Step 3:

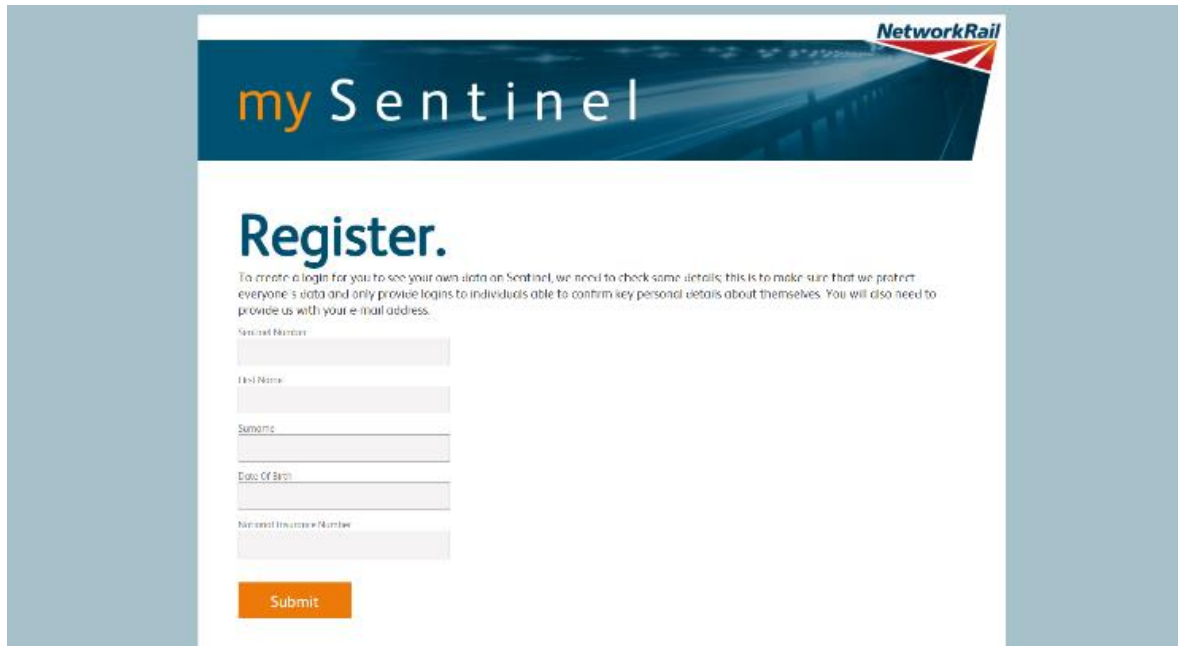
The following screen will be loaded:



Select the 'Register' option

- Step 4:

The following screen will be loaded:



**my Sentinel**

## Register.

To create a login for you to see your own data on Sentinel, we need to check some details; this is to make sure that we protect everyone's data and only provide logins to individuals able to confirm key personal details about themselves. You will also need to provide us with your e-mail address.

Sentinel Number

First Name

Surname

Date Of Birth

National Insurance Number

Information you are required to input includes:

- Sentinel number (from your Sentinel card)
- First name (as written on your card)
- Last name (as written on your card)
- Date of birth
- National Insurance number

From this point please follow steps 7 – 11 on pages 4 – 8 above.

If there are any errors or omissions with this document please contact:

[matt.skinner@networkrail.co.uk](mailto:matt.skinner@networkrail.co.uk)

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